



# How to master inquiries

## A journey to your first five star review

### Promptly kick off the conversation with a pre-written message template



Explore the Peerspace Message Library: Respond quickly and strike the right tone with your guest from the start.

**Host tip:** Save a few templates as shortcuts in your personal inbox for future use when replying on the go.

### Get to know your guest by asking the questions that matter



21 Questions Every Peerspace Host Should Ask: A short list of essential questions to ask when you first receive an inquiry.

**Host tip:** Prepare to answer guests' questions too, like "Can I coordinate a site visit?"

### Offer a custom price to seal the deal



Upsell or offer a discount to your guest: The guest will agree to your terms and make payment with the click of a button.

**Host Tip:** When quoting a final price for your guest, remember that Peerspace applies a 5% fee to the guest's subtotal.